

AMADOR COUNTY LITTLE LEAGUE WEST
CONSTITUTION

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ARTICLE I – NAME

This organization shall be known as the Amador County Little League West, hereinafter referred to as “Local League.”

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall insure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III – MEMBERSHIP

SECTION 1

Eligibility. Any parent or legal guardian of a currently enrolled player shall be considered a member. Any person sincerely interested in active participation to further the objective of this Local League who is acting as an approved Little League volunteer in any capacity is also considered a member.

SECTION 2

Classes. There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Members.** Any parent or legal guardian of a player currently enrolled in play with the local league shall be considered a regular member. Any adult person actively involved in furthering the objectives of the Local League will also become a Regular Member upon submission and approval of an official Little League Volunteer Application. The secretary shall maintain the roll of membership to qualifying voting members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. As used hereinafter, the word “Member” shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations.

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of the Board at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team from which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of the Board at any duly constituted meeting.

ARTICLE IV – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting. Notice of each General membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least fourteen (14) days in advance of the meeting, setting forth the place, time and purpose of the meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence of at least 7 or more Regular Members (as defined in Article III – Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting. Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4 and Article VII, Section 1.)

SECTION 5

Absentee Ballot. An absentee ballot will not be a valid form of voting. The Regular Member must be present at the time of voting at the Annual Meeting.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the Local League shall be held the 2nd week of September each year for the purpose of electing the Board of Directors, receiving reports, reviewing (and amending) the Constitution, and for the transaction of such business as placed on the agenda before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
 - (1) The condition of the Local League, to be presented by the President or is/her designate;
 - (2) A general summary of funds received and expended by the Local League for the fiscal year, the amount of funds currently in possession of the Local League, and the name of the financial institution in which such funds are maintained;
 - (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
 - (4) For the fiscal year, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
 - (5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7), but not more than (13). Only Regular Members in good standing shall be eligible to be nominated and elected to the board.
- (c) Each position is decided by asking for volunteers for the specific Board of Directors position. If there is only one volunteer, they will fill the job position. If there are two or more volunteers for a position, all present league members vote by paper ballot. The volunteer with the most votes will fill that job position. We will follow this procedure for all 13 voting Board positions. The Board's term of office shall continue until its successors are elected and qualified under this section.
- (d) The Officers of the Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer and a Coaching Coordinator. The Board shall also include a minimum of one manager and one volunteer umpire. Only umpires that are volunteer umpires are eligible to serve on the Board.

SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or the Secretary or President at their discretion. Upon the written request of twenty (20) members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than thirty (30) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where the same conflicts with this Constitution of the Local League.

SECTION 9

Election Chairperson. An Election Chairperson shall be appointed one (1) month prior to the Annual Meeting or any General Membership Meeting at which new Board Members will be elected. The Election Chairperson shall be a member of the Board.

SECTION 10

Nominations. Nomination of Regular Members in good standing to be elected to the Board of Directors shall be made and received by the Election Chairperson prior to the Annual Meeting or any General Membership Meeting at which new Board members will be elected. Additionally, nominations can be made at the Annual Meeting or any General Meeting at which new Board members are elected. A valid nomination must have persons first and last name with the specific board position.

ARTICLE V – BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number. The number of Directors may be increased by constitutional amendment in accordance with Article V, Sections 1-4. All election of additional Directors shall be in accordance with article V.

SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and at a minimum once per calendar quarter.

- (a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of three (3) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least seven (7) days before the time appointed for the meeting to the last recorded address of each Director.
- (c) 50% or more of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and Vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 5

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board, and only the Board as a whole, shall have the power to request a waiver of any rule or regulation as set forth in the most current Little League Official Regulations and Playing Rules or Operating Manual. Waiver Request include, but are not limited to, Regulation II (d), IV (h), placement of a player at a playing level other than that described in Regulation IV (a). The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by two-thirds vote of the Board at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4, (a) and (b).

SECTION 6

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VI – DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall be allowed to participate in discussions and present information during Board Meetings, but shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

President. The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (a) Present a report of the condition of the Local League at the Annual Meeting.
- (b) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (c) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (d) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local league such contracts and leases they may receive and which have had prior approval of the Board.
- (e) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (f) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (g) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 3

Vice President. The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 4

Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 5

Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures (President and one other officer).
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

SECTION 6

Player Agent. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League International, team rosters, including players' claimed, and tournament team eligibility affidavit.
- (f) Notify Little League International of any subsequent player replacements or trades.
- (g) Administer the divisional player pool

SECTION 7

Safety Officer. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participant of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education – should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance – should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting – define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 8

Sutter Creek/Plymouth Field Coordinator. This coordinator shall:

- (a) Meet with city staff to secure field use and to bring any field issues.
- (b) Be the point of contact for field, equipment, supply issues for these fields & teams.
- (c) Assist the Coaching, Equipment, and Ione field coordinators with issues relating to these fields.

SECTION 9

Coaching Coordinator. The coaching coordinator shall:

- (a) Represents coaches/managers in league.
- (b) Distribute training materials to players, coaches and managers.
- (c) Coordinate mini-clinics as necessary.

SECTION 10

Additional Responsibilities and specific job functions. All additional responsibilities and specific job functions not otherwise addressed here in shall be clearly defined in writing and, subject to approval of the Board, be included in the Local League Bylaws.

ARTICLE VII – EXECUTIVE COMMITTEE

There shall be NO Executive Committee. The Board of Directors shall conduct all affairs of the Local League.

ARTICLE VIII – OTHER COMMITTEES

The Board of Directors may appoint Committees as set forth in Article IX of the “Sample Constitution” provided in the most current Little League Operating Manual. Appointed committees shall follow the duties and guidelines as described there in.

Exception: Only the Finance Committee, Managers Committee, District Committee and Auditing Committee shall require a Director to be part of said committees. Committees not found in Article VIII, but deemed necessary, may be appointed by majority vote of the Board. Duties and guidelines for additional committees shall be developed and approved by the Board and included in the Local League Bylaws.

ARTICLE IX – MANAGERS AND COACHES

SECTION 1

Managers and coaches shall be appointed annually by the President with the approval of the Board of Directors and shall be responsible for the actions/conduct of their players and spectators during games. Managers and coaches have no returning rights from season to season.

SECTION 2

Managers and coaches may be removed at any time by the Board of Directors at the request of the Local League President for conduct detrimental to the Local League. A Manager or coach removed may request a meeting of the Board Directors to discuss his/her removal. The Board of Directors meeting shall be organized and held in accordance with Article V, Section 4.

SECTION 3

Managers and coaches found to have interfered with or otherwise influenced the draft or the placement of a player shall be subject to suspension for a minimum of one (1) season.

ARTICLE X – TOURNAMENT TEAMS

Tournament teams shall be selected using the method outlined within our bylaws. No later than May 15th, Tournament Managers are to be selected by the Board of Directors. Coaches, upon approval by the Board of Directors, are to be selected by the manager.

ARTICLE XI – AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organizations or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XII section 7 for fiscal year.) Local Rules, Ground Rules and/or Bylaws shall be distributed to all managers and coaches not later than two (2) weeks prior to the first game of the season. Interleague rules shall be considered part of Local Rules.

ARTICLE XII – FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board of Directors shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board of Directors shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds. The Board of Directors shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 5

Compensation. No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All monies received, including Auxiliary funds, shall be deposited to the credit of the Local League in a local bank approved by a majority vote of the Board of Directors.

SECTION 7

Fiscal year. The fiscal year of the Local League shall begin on October 1st and shall end on September 30.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XIII – AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members (as described in Article IV, Sections 1,2,3,4 and 7) provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Amador West Little League Membership on

September 9, 2025.
(date)

This Constitution **is not** identical to the model constitution provided by Little League International.

| | | |
|--------------------------|-------------------------------|-----------------------------|
| <u>Cameron Begbie</u> | <u></u> | <u>09/09/25</u> |
| President's Name (print) | President's Signature | Date |
| <u>405 15 02</u> | <u></u> | <u></u> |
| Little League ID No. | Federal ID No. (if available) | State ID No. (if available) |

Make one copy for the District Administrator and copies for the Local League. *Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League.*

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.